



10/20 Day Rule for Dropping Courses

Purpose: This policy is in place to clearly identify School's policy for dealing with students interested in dropping a course after the School year has begun.

The 10/20 Day Rule was established by the State Board of Education, upon the recommendation of the Compliance Commission for Accountability. The rule (HSP-C-003) states that, effective with the 1999-2000 School year, students may drop a course with an end-of-course (EOC) test within the first 10 days of a block schedule or within the first 20 days of a traditional schedule. The 10/20 Day Rule was established to prohibit the removal of students from EOC courses later during the instructional year to avoid the impression that a School might have deliberately circumvented the requirement to test all students enrolled in EOC courses.

School will not allow a student to drop a course after the 10th day of a block scheduled course or 20th day of a traditional schedule course with the exception of the following:

1. A student transferred into Voyager without sufficient records to inform a proper placement. Records do not arrive until after the 10th or 20th day respectively. In such cases, Voyager has the latitude to withdraw a student if the student has been inappropriately placed in an EOC course.
2. A student is withdrawn to enroll in a higher level EOC course. The student will take the appropriate test for that course. In such a case the student may be better served and Voyager is still held accountable through the test given in the higher level course.
3. There is a valid medical reason for removing a student from a course. In very rare cases, an individual student may be involved in a major medical emergency such as an accident that incapacitates the student for an extended period of time. In such instances, it may be in the student's best interest to be withdrawn from a course.

The above exceptions are allowable in individual cases where circumstances are extenuating and it is clearly in the interest of the student to remove them from an EOC course. Each case will be weighed individually by the Director and consideration will be given to assure that the accountability of Voyager is not compromised. If the student is withdrawn, sufficient documentation will be kept by the Director explaining why the student was withdrawn. These justifications will be summarized and forwarded to the LEA Testing/accountability Coordinator as supporting documentation to accompany the accountability files of Voyager.

The Director is encouraged to consider both the credibility of a School's accountability results as well as the interests of the individual student as they consider rare exceptions to the 10/20 Day Rule.